



Town of Gates

1605 Buffalo Road
Rochester, NY 14624
585-247-6100

Supervisor
Mark W. Assini

Director of Public Works
Joseph Amico

Town Council

Lee A. Cordero
David R. DiCaro
Christopher B. DiPonzio
Steve Tucciarello

Zoning Application Instructions

Please include **14 copies** of whatever you wish to submit with your Zoning Board Application (i.e. map, diagram, letter of intent, etc.).

PLEASE DO NOT MAKE COPIES OF ACTUAL APPLICATION.

Upon submitting the applications, we will furnish a sign which you must post on the property for **15 days** prior to the Zoning Board of Appeals meeting. If for any reason the sign is destroyed or lost, please call the building department at once and we will provide you a new one. If anyone of the Zoning Board members during the 15 days does not see said sign posted on the property, your case will not be heard.

DO NOT FILL IN BOTTOM HALF OF APPLICATION EXCEPT FOR NAME, ADDRESS AND PHONE NUMBER.

As a reminder, we will send you a letter one week prior to the scheduled meeting.