



Employment Application

Date ___/___/___

Applicant Information			
Last Name		First	M.I.
Street Address			Apt #
City		State	Zip
Phone No.	Cell No.	E-Mail Address	
Date Available		Social Security No.	
Position / Department Applied for			
Are you a citizen of the United States?		Yes ___ No ___	
If no, are you authorized to work in the U.S.?		Yes ___ No ___	
Have you ever been convicted of a felony?		Yes ___ No ___	
If so, when? _____			
Have you ever worked for the Town Of Gates?			
If so, when? _____ Department _____			
Employment Desired ___ Full Time ___ Part Time ___ Seasonal			
Position / Department Applied for _____			

Education			
High School		Address	
From	To	Date Graduated or Expected	Degree
College		Address	
From	To	Date Graduated or Expected	Degree
Graduate School(Trade/Technical)		Address	
From	To	Date Graduated or Expected	Degree
Other Skills/Certifications/Special License (Please list)			

Military Service	
Branch	From _____ To _____
Rank at Discharge	Type of Discharge
If other than honorable, please explain _____	
Present membership in National Guard or Reserves ? _____ Yes _____ No	

Employment History		
Employer	Address	Phone No.
Job Title	Manager / Supervisor Name	
Responsibility		
From	To	Reason for Leaving
May we contact your pervious manager or supervisor? _____ Yes _____ No		
Employer	Address	Phone No.
Job Title	Manager / Supervisor Name	
Responsibility		
From	To	Reason for Leaving
May we contact your pervious manager or supervisor? _____ Yes _____ No		
Employer	Address	Phone No.
Job Title	Manager / Supervisor Name	
Responsibility		
From	To	Reason for Leaving
May we contact your pervious manager or supervisor? _____ Yes _____ No		

Reference			
Name	Address(Street, City, State, Zip)	Phone No.	Relationship

Disclaimer and Signature	
I certify that my answers are true and complete to the best of my knowledge, and I authorize inquiries of my personal, employment and financial matters as it may be necessary in arriving at an employment decision. If this application leads to employment, I understand that false and misleading information given in my application or interview may result in my release.	
Signature	Date