

Comprehensive Plan Update Board Workshop  
Wednesday March 9 6:00 – 8:00pm  
Gates Town Hall meeting room

**Meeting Minutes**

Present: Board members: Brom Bianchi, Chris Maurice (Chair), Ed Mauro, Patty Redfern, Steve Zimmer

Absent: Mike Wall, Romeo DeLucia

The meeting commenced at 6:10pm.

The Board accepted the minutes of our February 22, 2022 meeting.

Lily Alberto, Secretary to Supervisor Giunta, has added the Board public meetings to the Town website, on the same page as the Town, Planning, and Zoning Board of Appeals agendas and minutes. Chris will send the agendas and approved minutes to Lily to post.

This public meeting's notice was posted in the Daily Record, and on the Town website. There were no public attendees.

Census data update update: Steve reported his progress on updating the data. Discussion on merits of showing the data in chart form. What is this data used for, and is chart format appropriate for all its purposes? Steve to follow up with Cosmo / Kurt.

Brom reported on his update of the Parks related data.

Sub-committee created on data update: Steve (lead), Ed and Brom.

The sub-committee will update the Board at our next meeting, March 23.

The Board thanks Steve, Ed and Brom for taking this on work.

The rest of the meeting was devoted to planning our Public Forum event.

Chris reported on her meeting with Patrick Gooch of the Monroe County Planning Department, coordinator of the County's public forums for their update of the County Master Plan this year, who shared their process, ideas and recommendations.

We are following the County's set up, tailored to our Town. This will be a drop in event.

Attendees will complete our survey, and there will 5-6 stations on topics for them to stop at and provide their input.

Three Board members: Ed, Steve and Chris will attend the County public forum on March 30 at Lake Ontario Beach Park to scope out the layout, etc.

The Board discussed when / where / how many sessions and agreed on: Saturday, April 30, at the Gates Library from 9-12. Chris will reserve the room.

Sub-committees for this event were created:

Publicity: Brom, Patty, Chris

Survey creation: Steve, Mike, Chris

Room setup / cleanup: Patty, Chris

Results Compilation: Ed, Mike, Chris

(Update as of writing these minutes on 3/10: Mike Wall, absent from the meeting, has joined the Survey Creation and Results Compilation sub-committees).

Publicity methods, Survey questions, Stations were brainstormed and discussed. The sub-committees will report to the Board at our next meeting on March 23. The Survey committee will present a proposed survey for approval.

The public input at this event will guide the decision on what Focus Groups we have later in the Spring /early Summer.

Other business:

Chris discussed the offer of Anna Souannavong, Director, Gates Public Library, to involve the Library in the Comprehensive Plan Update effort. Chris will meet with her, to discuss our public forum event, and other ways the Library can provide input, and update the Board at our next meeting.

The Board expressed interest to meet with the Town Board, as a Focus Group type meeting, to learn what they are expecting / hoping to see in this Comprehensive Plan. Chris will talk with Cosmo to schedule – perhaps a meeting on April 4, just before or after the Town Board meeting.

Meeting adjourned at 8:00pm

The next Board meeting is March 23, 6-8pm, Town Hall Meeting Room.

Respectfully submitted

Christine Maurice,

Chair, Comprehensive Plan Update Board