

Comprehensive Plan Update Board Workshop
Thursday April 7, 2022 6-8pm
Gates Town Hall Annex

MINUTES

Board members present: Chris Maurice (Chair), Ed Mauro, Mike Wall, Steve Zimmer
Also present: Kurt Rappazzo (Town of Gates Director of Public Works)

The Board accepted the minutes of previous meeting, March 23, 2022.

Recap of CPUB meeting with the Town Board on 4-4-22. CPUB members present were: Brom Bianchi, Chris Maurice, Ed Mauro, Steve Zimmer. Also present were Dan Schum (Town Atty), Rob MacLaren (Deputy Town Atty) and Kurt Rappazzo. The meeting was the first of what will be several updates to the TB on the progress of the CPUB: sync with them on the expectations of what the purpose of the Comprehensive Plan is to be, agree on the format of the data sections of the Plan, and invite their involvement in the April 30 Public Forum.

Public Forum sub-committee updates

Publicity: Chris (committee member present)

Board approved the revised flyer (color changes)

Suggestions by all present on publicity opportunities: Digital signs (Town Hall and Ambulance), Social Media: Town, Gates Police, "Gates News" Facebooks, Nextdoor. Patty and Chris to carry through.

Also suggested by Ed (after the meeting adjourned): news release to local TV and print outlets? – Chris will talk with Cosmo.

Gates-Chili Chamber of Commerce to send flyer and survey to members? - Chris will talk with Cosmo.

Reminder on approaching businesses to post flyer: let Chris know who you have visited, she will post updates, so that we don't all visit the same places.

When the survey link url is known, it will be included in future printings of the flyer. We will wait to create the two laminated poster sized flyers (for the Town Hall and Library lobbies) to include that.

Anna Lippincott has made the Library Marketing Team available to help promote the Public Forum – Patty will be working with them, especially on public media postings, and other ideas they have.

Survey Committee: Steve, Mike, Chris

The Board approved both surveys: Resident and Business. The surveys had been shared with the Town Board and other attendees at our 4-4 meeting.

Steve is working with Sarah Johnson (of the Gates Library) who volunteered to help create the online survey. She will have the draft to Steve by April 15. The Board gave Steve the authority to make decisions regarding the look and method of posting the survey as he works with Sarah.

The survey will be made available online ASAP. It will be the same survey that forum attendees complete on paper.

Discussion of how long to keep the survey available online after the public forum....

The community input from the forum and survey will determine which and how many focus groups will be held – in May/June. Preliminary decision is to have survey available up to May 7 (one week after the event).

Room Set-up / Clean-up Chris (committee member present)

Those who attended the County public forum on March 30 described it for those who were not able to attend. Reviewed the photos of the event the Ed had provided, which is the inspiration for our set up. (See the final pages of this document for one of those photos, to show how the posters are utilized.)

The stations (or “tables” or “posters”) for our public forum were discussed. Prior to the meeting Steve had sent a proposal of three stations, which with a couple additional ideas were selected to be our set up. One additional station, for a total of four, was added after the meeting. The posters are attached at the end of this document as part of these minutes:

Poster #1 Infrastructure, Economy and Livability

Poster #2 Environment

Poster #3 People and Community

Poster #4 Planning Forward

There will also be a poster of a map of the Town of Gates, for forum attendees to place a sticker where they live.

Steve and Kurt will work together on printing these posters and the map on the town’s plotter: 3’x4’. These will be placed on the meeting room walls, and attendees provided with sticky notes (4”x6”) to provide their comments and ideas. The sticky notes and pens ~~are on order~~ have been received as these minutes are being written.

Also provided for attendees’ input will be 4 or 5 open ended questions, printed on index cards, such as: “I wish the Town would.....” “Something I like about Gates is....” Chris will provide the questions; Ed will print the cards. We will show the prototypes to the Board at our next meeting, April 20. (See end of these minutes for County’s cards)

(It is noted that the room set-up, posters, topics and input methods are modeled very closely on the County’s forum (adapted to Gates needs). Chris has had several conversations with Patrick Gooch of the County Planning Dept (coordinator of the County’s Plan Forward public events), who has offered advice and had invited our Board to scope out their 4/30 public event for ideas.

Chris will follow up with Pat to show him what we are doing.)

Discussion on other people, besides the CPUB, to be present at the event:
Gates Police Chief Long will be present in the afternoon.
Ed to invite Gates Volunteer Ambulance Chief Melissa Geffert (or delegate) to attend.
Chris to follow up with Gates Town Board members.

Results Compilation Committee Ed, Mike, Chris No report until after forum.

Other business:

Data Update Committee update : Steve, Ed

Wetlands, Undeveloped and Undevelopable Lands to be listed – work to be done obtaining that data.

RTS – still awaiting and following up with them for response for data

Industrial, Limited Industrial, and Plazas – to be defined and listed.

Kurt is assisting the Data Committee.

Next CPUB meeting is Wednesday April 20.

Public Forum is Saturday April 30.

CPUB meeting on May 4 was scheduled. Chris will send note to members not present to confirm.

The meeting was adjourned at 7:48p

Respectfully submitted

Christine Maurice

Environment



This includes, but is not limited to:

Green Spaces

Parks

**Constrain Commercial
Development**

Waste & Recycling

Flooding

Alternative Energy Options

**Availability of EV Charging
Stations**

1. What are the most pressing environmental issues facing the Town of Gates? For example: preserving Green Spaces while accommodating Commercial Development

2. What are the opportunities for improving the environment? For example: code enforcement for derelict private and commercial properties, Town provided EV charging stations, Town provided garbage disposal



Infrastructure, Economy and Livability

This includes, but is not limited to:

Affordable Housing

Senior Housing

Business Growth

**Redevelopment of vacant
commercial property**

Roads

Sidewalks, Walking and Biking

Trails

Public Transportation

Affordable Broadband

1. What are the Infrastructure, Economic or Livability issues facing the Town of Gates? For example: maintaining services without increasing costs, access to affordable housing, add sidewalks to neighborhoods

2. What are the opportunities? For example: eliminate services that do not provide value, research Federal and State Grant options to fund services, attract business growth to Rochester Tech Park, redevelop vacant commercial properties.

Planning Forward



WHAT MAKES THE TOWN OF GATES A GREAT PLACE TO LIVE?
For example: safety, affordability, parks, access to amenities

WHAT IS MISSING THAT WOULD MAKE THE TOWN OF GATES AN EVEN BETTER PLACE TO LIVE? For example: safety, senior housing, public transportation, better broadband, green spaces, biking paths

People and Community



This includes, but is not limited to:

Safety

Wellness

Quality of Life

Open Communication with

Town Government

Library Services

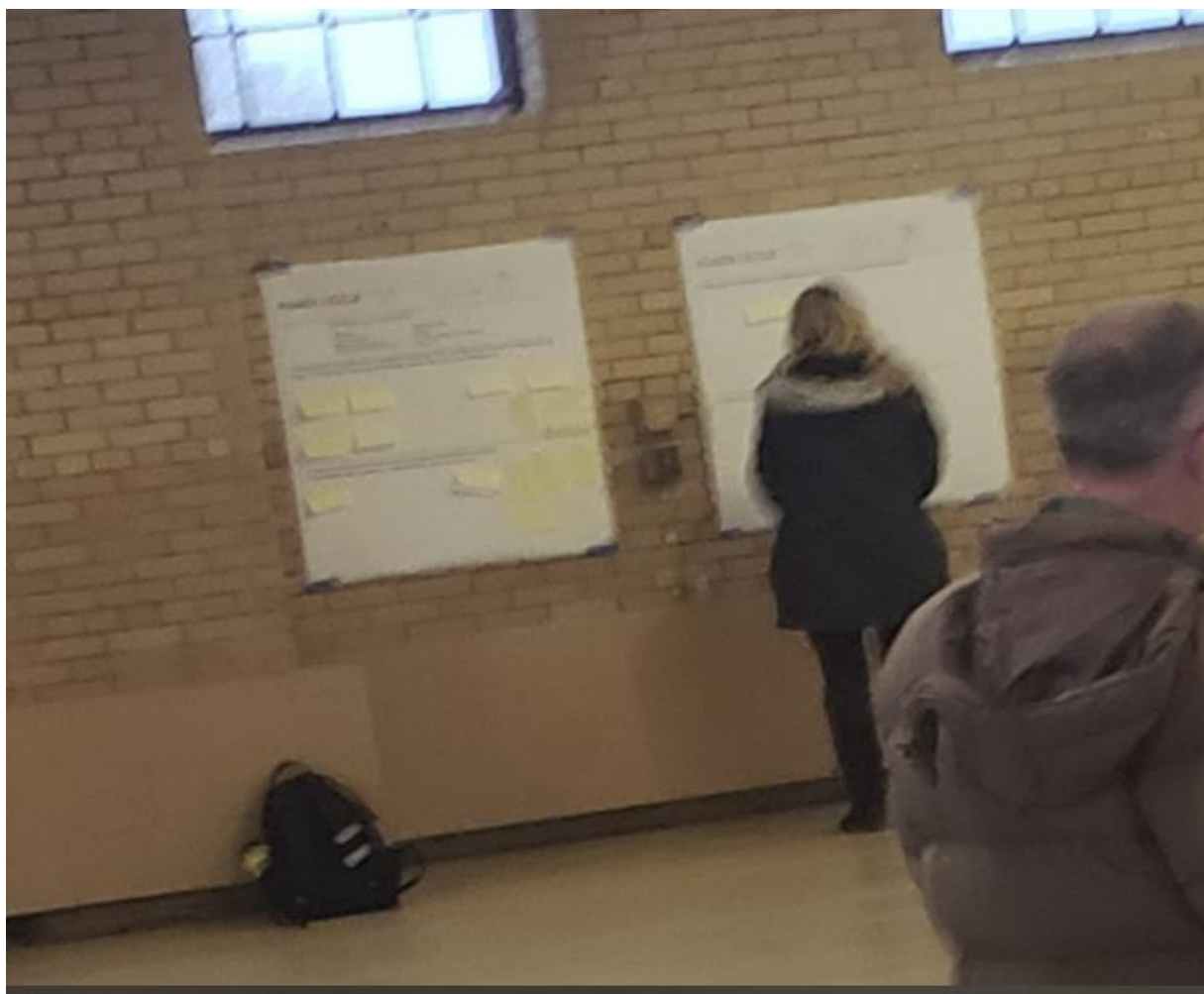
Parks and Recreation Services

Community Mental Health

1. What factors contribute to a safe and healthy community? For example: low crime rate, safe neighborhoods, clean environment, affordable housing, healthy behavior and lifestyle

2. What are the most pressing People and Community issues facing the Town of Gates? For example: safety, affordable housing, food security, Mental Health, improved communications between Town Government and residents (permit notification, rezoning notifications etc.)

Monroe County Public Forum 3/30/22





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