

AGENDA
ORGANIZATIONAL MEETING
TUESDAY, JANUARY 3, 2023

CALL MEETING TO ORDER:

STATEMENT BY SUPERVISOR THAT SINCE AGENDAS ARE AVAILABLE TO THE AUDIENCE, HE WILL GO THROUGH EACH ITEM AND ON TO THE NEXT, UNLESS THERE IS A NEED FOR A DISCUSSION. THE ROLL-CALL VOTES WILL BE WAIVED UNLESS CALLED FOR BY A MEMBER OF THE BOARD.

1. RESOLUTION 1-23: MOTION BY

Seconded by

RESOLVED, that the salaries for the Elected Officials for the Town of Gates for the year 2023 be and hereby are adopted as set in the Annual Budget for the year, as follows:

Supervisor Cosmo A. Giunta	\$ 92,662
Councilman Lee A. Cordero	\$ 15,902
Councilman Christopher B. DiPonzio	\$ 15,902
Councilman Andrew Loughlin	\$ 15,902
Councilman Steve Tucciarello	\$ 15,902
Town Justice Peter Pupatelli	\$ 40,689
Town Justice Frank Cassara	\$ 39,504

VOTE:

2. RESOLUTION 2-23: MOTION BY

Seconded by

RESOLVED, that Dan Schum be and hereby is appointed as Town Attorney for the year 2023, at a salary of \$ 51,000.

FURTHER RESOLVED, that Robert MacClaren be and hereby is appointed as Deputy Town Attorney for the year 2023, at a salary of \$2,500.

VOTE:

3. RESOLUTION 3-23: MOTION BY

Seconded by

RESOLVED, that Michael Wall of 947 Wegman Road be and hereby is appointed Chairperson of the Gates Planning Board for the year 2023; and

FURTHER RESOLVED, that Lily Alberto be and hereby is appointed as Secretary to the Gates Planning Board for the year 2023 at an stipend rate of \$350 / per meeting attended

VOTE:

4. RESOLUTION 4-23: MOTION BY

Seconded by

RESOLVED, that William Kiley of 29 Burning Bush Dr. be and hereby is appointed Chairperson of the Gates Zoning Board of Appeals for the year 2023; and

FURTHER RESOLVED, that Robert MacClaren be appointing Zoning Board Attorney for 2023 at an annual salary of \$ 10,500; and

FURTHER RESOLVED, that Clare Goodwin be and hereby is appointed as Secretary to the Gates Zoning Board of Appeals for the year 2023 at an stipend rate of \$350 / per meeting attended.

VOTE:

5. RESOLUTION 5-23 : MOTION BY

Seconded by

RESOLVED, that Rhoda Ride of 1 Floralton Dr. be and hereby is appointed Chairperson to Recreation & Parks Commission for year 2023; and

FURTHER RESOLVED, that Valerie Young be and hereby is appointed as Secretary to the Gates Recreation and Parks Commission for the 2023 at an stipend rate of \$350 / per meeting attended.

VOTE:

6. RESOLUTION 6-23 : MOTION BY

Seconded by

RESOLVED, that Virginia McIntyre of 1 Fairchild Rd. be and hereby is appointed Chairperson to Conservation Advisory Board for year 2023; and

FURTHER RESOLVED, that Lisa Loughlin be and hereby is appointed as Secretary to the Gates Conservation Advisory Board for the year 2023 at an stipend rate of \$350 / per meeting attended.

VOTE:

7. RESOLUTION 7-23 : MOTION BY

Seconded by

RESOLVED, that the Firm of EFPR GROUP CPAs, be appointed as Auditors for the Town of Gates to serve at the pleasure of the Town Board for the year 2023 on a Retainer basis - the amount not to exceed that which has been budgeted of \$28,625 .

VOTE:

8. RESOLUTION 8-23: MOTION BY

Seconded by

RESOLVED, that the Firm of Costich Engineering, D.P.C be retained as Consulting Engineers for the Town of Gates for the year 2023 to be paid in accordance with the rate schedule set forth in their letter dated December 14, 2022 .

VOTE:

9. RESOLUTION 9-23: MOTION BY

Seconded by

RESOLVED, that pursuant to Section 53a & 53c of the New York State Suburban Town Law, Kurt Rappazzo be and hereby is appointed to the position of Director of Public Works and Highway Superintendent for the year 2023 at an annual salary of \$91,908.

VOTE:

10. RESOLUTION 10-23: MOTION BY

Seconded by

RESOLVED, that Brittany Attwood be and hereby is appointed Court Clerk for Town Justice Peter Pupatelli for the year 2023 at an hourly rate of \$26.50.; and

FURTHER RESOLVED, that Tracy Cubiotti be and hereby is appointed as Court Clerk for Town Justice Frank Cassara for the year 2023 at an hourly rate of \$26.50.; and

VOTE:

11. RESOLUTION 11-23: MOTION BY

Seconded by

RESOLVED, that Paul Irving be and hereby is appointed as Town Prosecutor for the year 2023 at an annual salary of \$15,000

VOTE:

12. RESOLUTION 12-23: MOTION BY

Seconded by

RESOLVED, that Jason Kretchmer, and Brian Mazurek be and hereby are appointed as Court Attendants for the year 2023 at an annual salary of \$6,191 .

VOTE:

13. RESOLUTION 13-23: MOTION BY

Seconded by

RESOLVED, that the base salary for the Gates Chief of Police Robert Long for the year 2023 be set at \$133,548 plus all benefits of the Police contract with the exception of overtime; and

VOTE:

14. RESOLUTION 14-23: MOTION BY

Seconded by

RESOLVED, that the following individuals be and hereby are appointed as members of the Gates Special Police for 2023 Yasin Sari, Michele Silivestro, Jay Fridley, Ekrem Ozelik, Jermaine Marks

VOTE

15. RESOLUTION 15-23: MOTION BY

Seconded by

RESOLVED, that pursuant to Section 20 of the New York State Town Law, Veronica Owens be and hereby is appointed to the position of Town Clerk and Receiver of Taxes effective January 1, 2023 at an annual salary of \$62,796; and

FURTHER RESOLVED, that Mackenzie Meyer is hereby appointed to Deputy Town Clerk effective January 1, 2023 at an annual salary of \$40,302; and

FURTHER RESOLVED, that Sarah Lobene is hereby appointed to Deputy Tax Receiver effective January 1, 2023 at an annual salary of \$40,302.

VOTE:

16. RESOLUTION 16-23: MOTION BY

Seconded by

RESOLVED, that pursuant to Section 20 of the New York State Town Law, Salvatore Montemurro be and hereby is appointed to the position of Fire Marshal for the Town of Gates for the year 2023, effective January 1, 2023 at an annual salary of \$50,923.

VOTE:

17. RESOLUTION 17-23: MOTION BY

Seconded by

RESOLVED, that pursuant to Section 53a and 53c of the New York State Town Law, Daniel Hoock is hereby appointed to the position of Recreation and Parks Director, for the Town of Gates for the year 2023 at an annual salary of \$75,058

VOTE:

18. RESOLUTION 18-23: MOTION BY

Seconded by

RESOLVED, that William Gillette be and hereby is appointed Historian for the Town of Gates for the year 2023 at an annual salary of \$11,356.

VOTE:

19. RESOLUTION 19-23: MOTION BY

Seconded by

RESOLVED, that the Supervisor is hereby authorized to continue the Petty Cash Fund for the Recreation and Parks Department for the year 2023 in the amount of \$100; and

FURTHER RESOLVED, that the Supervisor is authorized to continue the Petty Cash Fund for the Town Clerk's Department for the year 2023 in the amount of \$500, pursuant to Town Law 64-1-a; and

FURTHER RESOLVED, that the Supervisor is authorized to continue a Petty Cash Fund for the Justice Court for the year 2023 in the amount of \$50.00.

VOTE:

20. RESOLUTION 20-23: MOTION BY

Seconded by

RESOLVED, that the Gates Town Board authorizes the payment of mileage for the use of private cars in the course of official duties at the rate of \$.65.5 cents per mile, and

FURTHER RESOLVED that a claim for payment of mileage is to be made on proper Town voucher and the same to be filed with the Town Finance Director and audited by the Town Board.

VOTE:

21. RESOLUTION 21-23: MOTION BY

Seconded by

RESOLVED, that the regular meeting nights of the Gates Town Board be designated as the first and third Monday of each month or at such other time as may be designated by the Board. All meetings to convene at 7:30 P.M. and all meetings to be held at the Gates Town Hall in the Community Center Meeting Room, 1605 Buffalo Road, unless the location and/or time is changed by Town Board Resolution. Special Meetings may be held on call pursuant to Town Law, and

FURTHER RESOLVED, that three regular Town Board meetings which usually are held on the first Monday of the month be rescheduled as follows: Monday, July 3th to Monday, July 10th (due to 4th of July), Monday, September 4th to Tuesday, September 5th (due to Labor Day) and Monday, November 6th to Wednesday, November 8th (due to Election Day).

VOTE:

22. RESOLUTION 22-23: MOTION BY

Seconded by

RESOLVED, that the Town Hall hours be set as follows for the year 2023 Monday through Friday 8:00 A.M. to 5:00 P.M. In addition, the Town Clerk's Office will be open from 8:00 A.M. to 7:00 P.M. on Friday, February 10 and Monday, October 2 , 2023 for the purpose of tax payments

VOTE:

23. RESOLUTION 23-23: MOTION BY

Seconded by

RESOLVED, that the Official Newspaper for the Town of Gates for the year 2023 be and hereby is designated as the Daily Record and the Rochester Democrat & Chronicle

VOTE:

24. RESOLUTION 24-23: MOTION BY

Seconded by

RESOLVED, that the Official Depositor Banks for the Town of Gates for the year 2023 be designated as follows: J.P. Morgan Chase Bank, M & T Bank and NYCLASS.

VOTE:

25. RESOLUTION 25-23: MOTION BY

Seconded by

RESOLVED, that pursuant to Section 20, Subdivision 1a of Town Law, Sande Macaluso be hereby appointed Civil Officer for the Town of Gates for the year 2023; and

FURTHER RESOLVED, that this individual is to serve at no remuneration but he shall be entitled to collect the statutory fees allowed by Law in civil actions and proceedings. This appointment is for an indefinite term, and he shall serve at the pleasure of the Town Board and is required to take their Oath of Office with the Town Clerk, and

FURTHER RESOLVED, that Mic Silivestro be appointed as Code Enforcer / Dog Control Officer for the year 2023 at an annual salary of \$55,979 for the purpose of issuing Appearance Tickets, under Section 114-4 of the Agriculture and Markets Law

VOTE

26. RESOLUTION 26-23: MOTION BY

Seconded by

RESOLVED, that all Town employees, except for personnel covered by Union Contract, shall receive fourteen (14) paid Holidays and those Holidays shall be as follows for the year 2023:

January 2nd (New Year's Day Observed); January 16th (Martin Luther King Day); February 20th (Presidents Day); April 7th (Good Friday); May 29th (Memorial Day); June 19th (Juneteenth); July 4th (Independence Day); September 4th (Labor Day); October 9th (Columbus Day); November 7th (Election Day); November 10th (Veterans' Day Observed); November 23rd (Thanksgiving Day); November 24th (Thanksgiving Floater); December 25th (Christmas Day)

FURTHER RESOLVED, that any other Holidays, either for a full day or part of a day, may be granted depending upon circumstances, on the recommendation of the Supervisor and subject to Town Board approval

VOTE:

27. RESOLUTION 27-23: MOTION BY

Seconded by

RESOLVED, that the members of the Gates Town Board are designated as Ex-Officio members of the regular Boards and Commissions of the Town of Gates, and

FURTHER RESOLVED, that the members of the Town Board are designated as liaison from the Town Board to the individual Boards and Commissions as follows:

Supervisor Giunta	- Planning Board, Historic Preservation Commission
Councilman Cordero	- Zoning Board of Appeals
Councilman DiPonzio	- Recreation & Parks Commission
Councilman Loughlin	- Library Board
Councilman Tucciarello	- Conservation Advisory Board

VOTE:

28. RESOLUTION 28-23: MOTION BY

Seconded by

RESOLVED, that the Town Board affirms the Supervisor's selection of Councilman DiPonzio as Deputy Supervisor for the year 2023 under Section 42 of Town Law.

VOTE:

29. RESOLUTION 29-23: MOTION BY

Seconded by

RESOLVED, that the salary for Stephanie Soto, Director of Finance be set at an annual salary of \$75,000 for the year 2023; and

FURTHER RESOLVED, that the salary for Lily Alberto, Confidential Secretary be set an hourly rate of \$24.21 for the year 2023; and

FURTHER RESOLVED, that the Director of Finance and Confidential Secretary are to serve at the pleasure of the Supervisor.

VOTE

30. RESOLUTION 30-23 MOTION BY

Seconded by

RESOLVED, that the Town Board approve the Town Clerk's and the Department of Public Works Permit, Inspection and Application Fee Schedules. A copy of the new fee schedule can be found in the Town Clerk's office.

VOTE: