

SPECIAL EVENTS / INSPECTIONS APPLICATION

In accordance with the Code of the Town of Gates the NYS Fire Prevention and Building Code, no permit-required work will begin prior to the issuance of proper permits and/or approvals by the Town of Gates.

Town of Gates
 Office of the Fire Marshal
 1605 Buffalo Road
 Rochester, NY 14624
 (585) 247-6100
 (585) 426-8581 Fax
 www.townofgates.org



All fields must be completed. If not applicable, please mark with N/A **Date:** _____

UNSIGNED APPLICATIONS WILL BE RETURNED

SPECIAL EVENT / EVALUATION INFORMATION

NAME OF EVENT:	
EVENT LOCATION:	
EVENT SPONSOR:	NOT FOR PROFIT ORGANIZATION: YES / NO
START DATE & TIME:	ENDING DATE & TIME:

APPLICANT INFORMATION

NAME:			
ADDRESS:	CITY:	STATE:	ZIP:
PHONE#:	FAX#:	E-MAIL:	
SIGNATURE:			

MAILING ADDRESS (If different from applicant information)

NAME:			
ADDRESS:	CITY:	STATE:	ZIP:

This application is for short term events not to exceed 30 days. Submittal of application and payment of fees **does not** imply permission or permit by the Town of Gates.

EVENT NARRATIVE:

SPECIAL EVENTS:

Y/N

Fire / Life Safety Inspections (Carnivals/Fairs/Exhibits/Trade Shows & Others) _____

Conduct a Fireworks Display _____

Air-Supported Temporary Membrane Structure Over 200 Square Feet _____

Liquid or Gas Fueled Vehicles or Equipment in Assembly Buildings _____

Special Amusement Buildings (Includes Haunted Houses) _____

Additional Personnel Standby Fees / Inspection of Fireworks Display Fees

Standby / Fireworks Display Fees will be charged at an hourly rate of \$50.00. The complexity of the Special Event will determine the number of hours required. Additional fees will **not** be charged if the event is held during normal Town Hall business hours.