



Town of Gates

Job Description

TITLE: Seasonal Laborer – Facilities & Parks

General Description:

This is a labor position in the Buildings & Grounds Department for the Town of Gates. Responsibilities also include daily maintenance tasks, grass cutting, completing required paperwork, and enforcing park rules. Ability to work independently and make decisions as needed. The majority of the workday is spent outdoors. The employee reports to, and works under the direct supervision of, the Park Supervisor.

Experience/Requirement:

Must be at least 18 years of age and a high school graduate.
Previous landscaping or maintenance experience preferred.
Previous knowledge/use of power tools is preferred.

Duties and Responsibilities:

- 40 Hour work week, Monday-Friday, 7am-3:30pm
- Maintenance duties including grass cutting, general landscaping, painting, clean-up of litter, general building cleaning tasks such as dusting, sweeping, mopping, and washing; cleans and washes park bathroom facilities.
- Filling out Daily Checklists, reporting and documenting incidents, vandalism, and problems during shift.
- All other duties as assigned by the Recreation Director or Park Supervisor.

Special Requirement:

Must possess a valid driver's license.

Physical condition commensurate with the demands of the position

Background checks are completed for all prospective Town of Gates employees

Hourly Pay Rate: \$16.50

This job notice is available online at <https://www.townofgates.org/finance-human-resources/>. Please submit resume and application to Linda Godfrey (lgodfrey@townofgates.org). Any questions please call 585-429-8246.